Families and Children Activity program logic template

Objective/s: Write one or two lines about what you want to achieve through service delivery.

Needs statement

infrastructure/

accommodation

staff

The situation summary provides important information about why a service is needed. In a few sentences, describe the problem or need that the program will address. Include information about:

The nature and extent of the problem or need within the community

might include parent

different topics, role

education sessions on

- Why the situation needs a response and what will happen if it is not addressed
- Who is primarily affected by the situation or who in particular needs support i.e., who is the target group

of the service/s

Reference any data sources you use or claims you make here. Refer to your needs assessment if you have one or the needs statement in your Activity Work Plan.

Short-term Medium-term Long-term Inputs Activities Outputs outcomes outcomes outcomes Inputs are the If you only deliver Outputs are Outcomes are the changes you would expect to see in your target one or two services. measures of what group after attending the service. Collecting outcomes data can help resources you have the activities you list you to understand the impact your service has on participants. As to deliver the you do in the service service/s. here will be core and who receives the such, it is important to word outcomes so that they can be measured. For example, children have increased school attendance. components of that service. Resources can be service/s. Output data is used material (e.g., You will also need to ensure that there are logical connections funding, physical for program between the inputs, activities, outputs, and outcomes Core components are spaces) and nonthe fixed parts of a monitoring and Where possible, align your outcomes with the FaC Activity material (e.g., staff should be collected service and the things Outcomes Framework (as included in your program's Operational knowledge). that are needed to and reviewed Guidelines). This could mean using the wording in the Outcomes achieve the desired regularly during Consider: Framework, or a closely related term. program outcomes. program People They usually relate to implementation. Short-term outcomes Medium-term Long-term outcomes Training the service content share similarities with usually include outcomes are what Funding Consider: and mode of delivery. changes in skills, should happen when your objective, and Knowledge The number of knowledge, attitudes participants apply the they offer a solution Networks For example, in a activities or skills and knowledge to the situation. and/or awareness. parenting program, Places sessions to be they acquired in the the core components Spaces (office delivered as part short-term.

Consider setting a

timeframe for your

anticipated short-

They usually take a

long time to be seen.

- Equipment
- IT systems
- Partner organisations

modelling and referrals.

See the single service example for further guidance.

If you deliver multiple services (e.g., peer support program, counselling and playgroup), the activities you list here will be the name of those services. It should match the services you have documented in your Activity Work Plan.

If your services have similar target groups and outcomes. consider grouping them together. For example, parenting programs.

See the multi-service example for further guidance.

The number of clients who attend the service/s

- Client attendance rates
- Client demographics (this should match the target group you described in your situation)
- Relevant intake. assessment and referral numbers

They can take some term outcomes in your submission. changes in

time to see and commonly include behaviours and practices.

Consider setting a timeframe for your anticipated mediumterm outcomes in your submission.

Consider setting a timeframe for your anticipated long-term outcomes in your submission.

Theory of change statement

The statement you write here is intended to be a simplified version of a Theory of Change. It should explain how and why the activities in the program logic model will lead to the intended service outcomes: it is your theory or explanation of why you think what you do (activities and outputs) will produce the results (outcomes) you want.

The statement should provide a brief description of each activity listed above, explain how it aligns with published research evidence about what works and how you expect it to contribute to the intended outcomes.

If your work is guided by practice frameworks (e.g., Best Interests Framework for Vulnerable Children and Youth) or theories (e.g., attachment theory), you should say what they are and why they are relevant to the intended outcomes.

It is important to use published evidence (e.g., journal articles, evidence summaries, evaluation reports, government reports etc.), where possible, to support your claims about how the program is expected to work. Include references where appropriate. If there is no available research evidence to draw from, then explain why you think your chosen strategy will work – preferably using some other form of evidence such as client feedback or practitioner experience.

If you're unsure where to find research evidence, or the best kind of evidence to use, these resources can help:

- Evidence Based Section of your Activity Work Plan, and the associated Activity Work Plan Guidance document
- AIFS guide on how to review evidence (step 3 in particular)
- AIFS resource on What is an evidence-informed approach to practice and why is it important?
- CFCA library of publications on various child, family and community related topics
- Google scholar

If you are looking for evidence in support of your theory of change, you can narrow your search by asking these questions:

- What strategies, practices or interventions are effective for achieving the desired outcomes?
- What strategies, practices and interventions are effective when working with the target group?
- Are there any known theories that have been shown to produce positive outcomes for the target group?
- What are the benefits of the type of service you deliver (e.g., counselling service)?