

Department of Social Services
GPO Box 2013
Canberra ACT 2601

I understand that the Commonwealth, represented by the Department of Social Services and Inclusion Australia (NCID) Limited have entered into two grant agreements for the provision of financial assistance for the following projects:

Hub Path to Community Leadership Grant (4-JGBZMMH) for the financial year ending 30 June 2024 to the financial year ending 30 June 2026; and

Disability Employment Advocacy and Information Program Grant (4-JJQH257) for the financial years ending 30 June 2024 to the financial year ending 30 June 2027.

A condition of funding under the grant agreements is that the Grantee provides statements of grant income and expenditure certifying that expenditure on approved project items has been incurred within the relevant audit period and paid in accordance with the grant opportunity guidelines and is supportable by appropriate documentation.

In fulfilment of the condition, I hereby certify that:

a. I am a member of Chartered Accountants Australia and New Zealand.

I have prepared the independent audit report on Inclusion Australia (NCID) Limited's, statements of grant income and expenditure in accordance with the details of the grant agreement between the Grantee and the Commonwealth, projects no 4-JGBZMMH and 4-JJQH257.

I have reviewed the grant agreements between the Grantee and the Commonwealth, and related grant opportunity guidelines and understand the requirements pertaining to financial reporting and eligible expenditure contained therein.

I have signed the attached copies of Inclusion Australia (NCID) Limited's statements of eligible expenditure that I used to prepare the independent audit report.

I have complied with the professional independence requirements of Chartered Accountants Australia and New Zealand. I specifically certify that I:

i am not, and have not been, a director or employee of Inclusion Australia (NCID) Limited

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Signature ..
Name
Qualifications
Position
Date 21 October 2024

s 22

Member of CAANZ
Director
21 October 2024

Financial Declaration

Organisation Name	Inclusion Australia (NCID) Limited
Name of Activity	Disability Employment Advocacy and Information Program
Activity ID	4-JJQH27T

Grant Funding

Financial year grant funding was received YYYY-YY (E.G. 2022-23)	2023-24
Grant funding received (excluding GST) \$ ENTER AMOUNT RECEIVED	\$1,428,600
Grant funding approved for roll-over from the previous financial year (excluding GST) \$ ENTER AMOUNT APPROVED FOR ROLLOVER FROM PREVIOUS FINANCIAL YEAR	0
Has your organisation used the total amount of the Activity funding received (including any additional payments, indexation and roll over amounts)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – please provide amount below and details on page 2
If no, how much remained unexpended at the end of the financial year? (excluding GST) \$ ENTER AMOUNT UNSPENT	\$1,428,600

Unspent Funds

Complete this section **only** if you have unspent funds.

Reasons for Underspend	Reason for underspend:
Select reasons why the underspend occurred. <input type="checkbox"/> Funds received late in the financial year <input type="checkbox"/> Reduced demand for services <input type="checkbox"/> Issues with recruiting staff <input type="checkbox"/> Delay in project implementation <input type="checkbox"/> Expenses less than anticipated <input type="checkbox"/> Failure to manage expenses <input type="checkbox"/> Other – provide in detailed explanation	1. Enter an explanation of the underspend Funds received late in the financial year

Declaration

By making this declaration, I declare:

- I am a member of the Organisation's Board, the Chief Executive Officer, or an officer with authority to sign on behalf of the Board and/or CEO,
- I confirm that funds have been spent in accordance with the Grant Agreement,
- I agree that the information I have provided in this document is true and correct, and
- I acknowledge that giving false or misleading information is a serious offence under the *Criminal Code Act 1995 (Cth)*.

Name of person making the declaration <i>ENTER NAME</i>	Catherine McAlpine s 22
Signature of the person making the declaration <i>INSERT SIGNATURE</i>	
Position in organisation <i>POSITION</i>	CEO
Date of declaration <i>DATE</i>	09/10/2024
Witnessed by <i>WITNESS NAME</i>	s 22

Once complete, submit this form to the group mailbox listed below

If you have any questions regarding the Financial Acquittal report please contact the relevant inbox below

Agency Name	Financial Acquittal Inbox
Department of Social Services	s 22 @communitygrants.gov.au
Department of Social Services – Volunteer Grants	s 22 @communitygrants.gov.au
Attorney-General's Department	s 22 @communitygrants.gov.au
Department of Veterans' Affairs	s 22 @communitygrants.gov.au
Department of Home Affairs	s 22 @communitygrants.gov.au
Department of the Prime Minister and Cabinet	s 22 @communitygrants.gov.au
Department of Climate Change, Energy, the Environment and Water	s 22 @communitygrants.gov.au
Department of Health and Aged Care	s 22 @communitygrants.gov.au
NOTE - Some Department of Health and Aged Care programs have program-specific financial acquittal templates - please check with your Funding Arrangement Manager	
Department of Education	s 22 @communitygrants.gov.au

Agency Name	Financial Acquittal Inbox	
Department of Employment and Workplace Relations	s 22	@communitygrants.gov.au
Department of Infrastructure, Transport, Regional Development, Communications and the Arts	s 22	@communitygrants.gov.au

Inclusion Australia (NDIC) Limited
Disability Employment Advocacy and Information Program Grant
SEA Supported Employment Advocacy
Statement of Income and Expenditure

Project Number	4-JJQH257
Project Start Date:	17/05/2024
Activity Completion Date:	30/06/2027
Project End Date:	30/11/2027

Total Funding Received	1,428,600	No GST
Grant Expenditure Indicator	0.0%	

	<u>Total</u>
2024 - 2024 Funds Expended	-
Total expenditure	-

Total Amount of the Grant	9,820,200	No GST
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Inclusion Australia (NCID) Limited

Dear Grant Recipient,

Acquittal of Disability Employment Advocacy and Information Program funding for the 2023-2024 financial year

Thank you for sending your Disability Employment Advocacy and Information Program acquittal documentation for the 2023-2024 financial year.

We have reviewed your documents and determined there are unspent funds to be rolled over. Rolled over funds are to be used to deliver the activity in the next financial year, or by the end of the Activity period, whichever is earlier. Please see **Table 1** below for details.

If you disagree with the outcome, email s 22 @communitygrants.gov.au within 30 days of this email.

Please note that the Department reserves the right to seek the return of any funds or pursue other remedies if an investigation reveals funds were not used in accordance with your grant agreement.

Yours sincerely

Financial Assurance Centre of Expertise
Community Grants Hub

8 November 2024



Please note that all amounts in the following tables are **GST Exclusive**:

Table 1 – Base Funding

Program Schedule ID	Activity ID	Activity Program Name	(A)	(B)	(C)	(D)
			2023-2024 Funding to be acquitted	Approved roll over from 2022-2023	Total amount reported as expended in 2023-2024	Unexpended funding
4-JJQH25A	4-JJQH27T	Disability Employment Advocacy and Information Program	\$1,428,600.00	\$0.00	\$0.00	\$1,428,600.00