



# Information for young people with disability – Eligible School Leavers

## Fact Sheet

Inclusive Employment Australia can help Eligible School Leavers (ESL) with disability transition from school into the workplace. This fact sheet explains who can join and what support you can expect.

### Who is an Eligible School Leaver?


You may be an ESL if you:

- are under 22 years of age
- are in your final year of high school or doing a school-based apprenticeship
- are participating in or recently completed
  - a National Disability Insurance Scheme (NDIS) funded employment assistance program, or
  - a State/Territory Government funded post-school employment or work transition program
- have a major barrier to employment because of your disability
- are of legal working age
- need help moving from study to open employment.

Your final year of schooling is usually Year 12, but it can be earlier if agreed by you, your parents and your school.

ESL eligibility is for students with **significant barriers to work**. This means your disability affects things like:

- mobility
- communication
- self-care
- self-direction

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- work tolerance
  - work skills.

To confirm your ESL eligibility, you may need:

- A school statement confirming you are in your final year of school, your identified disability and any additional education funding received.
- Evidence of participation in an NDIS employment program or a State/Territory transition program.
- Proof you receive a Disability Support Pension (DSP) like a letter from Services Australia.

## How can Inclusive Employment Australia providers help?

Inclusive Employment Australia providers can help you with:

- writing a resume
- getting ready to work
- training in specific job skills
- writing job applications
- looking for jobs that suit you
- preparing for a job interview.

For more information about the program visit [Inclusive Employment Australia](#).

Do you need to be on NDIS or income support to be eligible?

No, you do not need to be a NDIS participant or receive an income support payment to join the program.

You will need a **Centrelink Customer Reference Number (CRN)** to access ESL. A provider can help you find or get a CRN if you don't already have one.

## Important things to know

**One-time access:** You can only join Inclusive Employment Australia once as an Eligible School Leaver. If you leave and want to come back, you'll need to complete a new [Employment Services Assessment](#) (called an ESAt).



This assessment looks at your work capacity and recommends the most appropriate employment service for your needs.

**Privacy and Consent:** Your personal and sensitive information (including health details) will only be collected with your consent and used to provide employment services. For more information about how we handle your information visit [participant privacy and consent](#) or read our [Privacy Policy](#).

**Your Rights and Responsibilities:** You have the right to safe, respectful, and fair services. For more information, read the [Inclusive Employment Australia Service Guarantee](#) and the [Disability Services and Inclusion Code of Conduct](#) on our website.

**Making a complaint:** If you are unhappy with the service you have received, or need support to make a complaint, contact:

- **Complaints Resolution and Referral Service (CRRS)**

- ☎ **1800 880 052** (free call)

- Department of Social Services

- ✉ [complaints@dss.gov.au](mailto:complaints@dss.gov.au)

More information about our complaints process is on the [Department of Social Services website](#).

Other programs that can help

You may also find help from:

- Mental health support through [headspace](#)
- [Individual Placement and Support \(IPS\) program](#)
- [Digital Work and Study Service \(DWSS\)](#)
- [Job Access and Employment Assistance Fund \(EAF\)](#)

You may also be eligible for the **Youth Disability Supplement** if you receive an income support payment. For more information, visit the [Services Australia website](#).

## Do you need more information?

For more information on the programs available to you, you can speak with an Inclusive Employment Australia provider or contact the **National Customer**

**Service Line** on:



**1800 805 260** (free call)



[NationalCustomerServiceLine@dewr.gov.au](mailto:NationalCustomerServiceLine@dewr.gov.au)