From:	s47F
To:	s47F
Subject:	FW: RDAF Round Two Application for Torres Strait Island Regional Council (RDAF200155) (1 of 4) [SEC=UNCLASSIFIED]
Date:	Tuesday, 1 May 2012 9:45:08 AM
Attachments:	ATT00001..jpg
	ATT00002..jpg
	RDAF200155_ZIP_1.zip

FYI – 1 of 4 emails

From: s47F
Sent: Monday, 30 April 2012 4:27 PM
To: s47F
Subject: RDAF Round Two Application for Torres Strait Island Regional Council (RDAF200155) (1 of 4) [SEC=UNCLASSIFIED]

s47F

As discussed with s47F please find enclosed and attached, the application form and attachments from the Torres Strait Regional Council for funding of their sea wall under Round 2 of the Regional Development Australia Fund (RDAF).

As you know, the applications under Round2 are currently being assessed with the announcement of successful application to be made in late May 2012.

This information is confidential and was provided to relevant Australian Government portfolio agencies for comment. The comments were taken into account by the RDAF Advisory Panel who are expected to make their recommendations to the Minister in the next week or two.

This email is one of four with all emails containing the attachments in a ZIP folder. The other three emails are to follow this one.

Please let me know if you need any information.

Regards,

s47F

s47F

Assistant Secretary
Regional Development Programs
Department of Regional Australia, Local Government, Arts and Sport
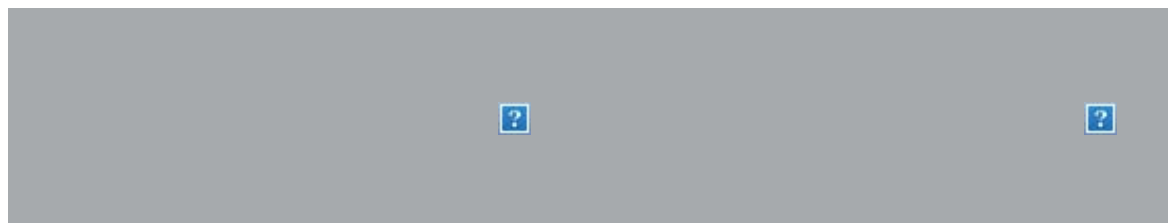s47F

GPO Box 803 Canberra ACT 2601
s47F

http://www.regional.gov.au/

RDAF Round Two Application for Torres Strait Island Regional Council

Dear RDAF,

This email was generated within the GMS website. The email provides a copy of the RDAF Round Two application correct at the time that the email was generated (02:25 PM on Monday 30 Apr 2012).

This application was submitted for RDAF Round Two funding at 02:28 PM on Wednesday 15 Feb 2012 02:28 PM by John Scarce.

Kind regards,
Department of Regional Australia, Local Government, Arts and Sport.

This is a system generated email. Do not respond to this email.
For enquiries please contact the Department's Infoline on 1800 005 495 or email
rdaf@regional.gov.au.

About the Regional Development Australia Fund (RDAF)

What is the RDAF?

The Regional Development Australia Fund is a national program to support Australia's regions and enhance the economic development and livability of their communities.

Who is eligible to apply for RDAF Round Two funding?

The following organisations are eligible to apply for funding:

- Local governing bodies as defined by the Local Government (Financial Assistance) Act 1995 (Cwlth) and others (see Glossary of Terms on Page 27 of the Guidelines); and
- Incorporated not-for-profit organisations with a minimum annual income of $1.5 million.

For-profit organisations (including universities) can **not** apply for funding, however, for-profit organisations may participate in a consortium which applies for funding.

The Application Process

Applications can be submitted from Monday 11 January 2012 until Thursday 16 February 2012 11:59 PM AEDST. On submission of your application an automated process will instantly send an email

acknowledging receipt of the application to the person that submits the application form.

The application form should be considered in conjunction with Regional Development Australia Fund Round Two Guidelines, which are available from www.regional.gov.au.

Only one application can be submitted per applicant under RDAF Round Two - additional applications will not be accepted.

All applications must demonstrate the project will deliver value-for-money and a clear, direct and measurable benefit to local communities.

Completing the Application Form

The RDAF Round Two application webform is divided into tabs that sit in a row near the top of your screen. Each tab relates to a different aspect of the application. You must complete the 'Before you Begin' and 'Eligibility Checklist' tabs before you can access the remaining tabs.

It is recommended that you read through the entire application before you begin answering questions from the 'Applicant Information' tab onwards. You can only jump (or skip) tabs once all tabs have been opened.

Only one application form can be completed at a time. To complete another application form you must either cancel your unsubmitted application, or withdraw your submitted application (see details below).

To be eligible for RDAF funding, applicants are required to submit a completed application form and all mandatory supporting documents via the online webform process (unless an alternative arrangement has been agreed by the Department).

Applicants must complete all mandatory questions within the application to be considered for RDAF funding.

Uploading Documents

It is a system requirement that documents uploaded as part of this application are less than 15MB and have a file name of less than 45 characters, including the file extension (for example, '.docx' or '.pdf').

Applicants using a slow internet connection may experience a slow document upload speed.

It is recommended that document sizes be kept to a minimum to reduce upload times. Although 15MB is the file size limit for supporting documents, it is not necessary or beneficial to your application to provide large files. Succinct documents are preferred.

For advice on uploading documents (such as naming conventions and reducing the size of documents) please press the Help button at the bottom of the page.

Disclosure of Information

For the Department to substantiate claims or statements in your application (including supporting documents), or verify your organisation's capacity to manage Australian Government funds or deliver your Project, information in this form may be provided to relevant Australian state/territory and/or local government agencies, organisations and individuals, including those you identify in your application.

Information relating to individuals will be protected under the *Privacy Act 1988*. Requests for access to such information, where not agreed to by proponents, will be dealt with under the provisions of the *Freedom of Information Act 1982*.

Submitting the Application

Applications are to be submitted online through the Department's Grants Management System (GMS) website. For more information on how to complete this process, go to www.regional.gov.au,

or press the 'Help' button at the bottom of the page.

Applications can only be submitted once the organisation's signatory has completed the 'Legal Authorisation' tab. Once the 'Legal Authorisation' tab has been completed all previous tabs will be locked. The application can be submitted by the signatory by pressing the Submit button on the 'Submit' tab.

If you are experiencing any difficulties or have questions regarding the submission of your application, please contact the Department's information line on 1800 005 494 or email rdaf@regional.gov.au.

<u>Cancelling or Withdrawing the Application</u>

Unsubmitted applications can be cancelled by applicants within the GMS website. To cancel an application, select the Cancel Application button on the previous page. This will cancel the application and leave an archived version in your list of RDAF applications. The person that cancels the application will receive confirmation of the cancellation via email.

To withdraw a submitted application you must provide a written request to the Department. Email withdrawal requests should be sent to rdaf@regional.gov.au. Please allow three working days for the Department to process withdrawals. New applications cannot be commenced or submitted until the withdrawal process has been completed by the Department. The person who withdrew the Application will receive confirmation of the withdrawal via email.

<u>Further Enquires</u>

If you have any enquiries about the application form, please contact the Department's information line on 1800 005 494 or email rdaf@regional.gov.au.

<u>Acknowledgement</u>

Acknowledgement on behalf of Torres Strait Island Regional Council that the information above has been read and is understood has been submitted on 14 February 2012 11:32 AM by Angela Neill.

Regional Development Australia Fund – Pre Application Eligibility Check

These questions will help you determine whether your organisation and Project are eligible for funding under Round Two of the Regional Development Australia Fund.

According to our records your organisation is:

A local government body

If the organisation type indicated above is incorrect, please phone the GMS Portal infoline on 1800 005 494.

Note: If your organisation is not a local government body or an incorporated not-for-profit organisation with an average annual income over $1.5million, you are ineligible for funding under the RDAF Round Two.

If your organisation is a local government body or an incorporated not-for-profit organisation with an average annual income over $1.5million, you can apply for RDAF Round Two funding in your own right or as a member of a consortium.

Please confirm the following eligibility criteria:

Your application must:

- (Confirmed) be submitted by an eligible applicant (as described in the Guidelines);
- (Confirmed) be one of the three priority applications selected by your RDA Committee in the Expression of Interest process;
- (Confirmed) request between $500,000 and $15 million (GST exclusive) of RDAF funding;
- (Confirmed) demonstrate that you can implement the project;
- (Confirmed) be complete;
- (Confirmed) include all mandatory documents listed in the Guidelines;
- (Confirmed) present a strong, well supported case against the Selection Criteria; and
- (Confirmed) be for a project/activity that:

  - are predominantly infrastructure in nature;
  - are shovel ready and will commence construction within six months of signing the Funding Agreement;
  - will complete construction of the RDAF funded component by the end of the 2014-15 financial year;
  - have a broad regional impact;
  - have community support; and
  - are sustainable and viable in the longer term.

Applicant Details

Legal Name of the Applicant

Torres Strait Island Regional Council

Australian Business Number of Applicant

15 292 645 165

Physical Address of the Applicant

s47F

Website

Post Address of the Applicant

s47F

Details of Authorised Representative of the Applicant (e.g. Chief Executive Officer, Director or Senior Manager in the Organisation)

John Scarce

Details of Person within the Applicant Organisation with Responsibility for the Project?

Patrick McGuire
Additional Details of Project Contact Officer:
(Relevance to the project, professional memberships, if applicable)
Executive Manager, Engineering Services

Has anyone from your organisation, or a consortium member (if applicable), ever been bankrupt, or any of its office holders been convicted of fraudulent or criminal activities?

- No

In the past two years has either your organisation, or a consortium member organisation (if applicable), been involved in any legal proceedings that will impact on this project?

- No

Consortium Details

Are you applying as:

- A sole applicant

Project Information General Details

Note: The following definitions apply to the RDAF program:

- The "Project" is the entire scope of work to be undertaken by the applicant or consortium. It is the largest part that you, the applicant, choose to define for this application. It may be part of a larger development venture and may include partner funding.
- The "Activity" is the component of the Project for which RDAF Round Two funding is being sought in this application. If RDAF Round Two funding is being sought for the entire scope of work to be undertaken in the Project, that is, the Project equals the Activity, you are not required to complete questions relating to the Activity. If RDAF Round Two funding is being sought for the a part of the scope of work to be undertaken in the Project, that is, the Project does not equal the Activity, you are required to complete questions relating to both the Project and the Activity.
- An "Output" is the product that will be delivered by completion of the funded Activity, or the Project where the Project equals the Activity, including details such as the size, number of sites and purpose of fit-out.
- A "Work Line Item" is the smallest component of an Activity (or the Project if the Project equals the Activity) that is managed and tracked during the project.

Example 1:

- the Project is the development of a sports stadium for $300 million;
- the Activity is the development of the change rooms for $5 million (with $2.5 million sought under RDAF Round Two and $2.5 million contributed through partner funding);
- the Output is two change rooms at 100 square metres each, including a kitchenette, installation of 10 showers, five toilet cubicles, and one locker room in each change room; and

- Work Line Items include pouring of concrete slabs, framing, tiling, and fit-out of bathrooms.

Example 2:

- the Project is the development of an arts and cultural centre;
- the Activity equals the Project;
- the Output is a fully fitted out arts and cultural centre of 3000 square metres, including, exhibition space, board room and 3 meeting rooms, cafe, a media room, a commercial kitchen, public bathrooms, and two 100 square metre storage areas; and
- Work Line Items include design and detail services, external project management costs, earth works and site preparation, pouring of concrete slabs, framing, tiling, and fit-out of bathrooms etc.

It is important to understand and apply these definitions when completing this RDAF application form.

Using the definitions above, are you requesting RDAF funding for a Project or Activity?

Project Type

PROJECT

Title of the Project

What is the name of the Project? This title may be used in any media releases, launches or promotional material. *Maximum 60 characters* .

Torres Strait Coastal Protection Works

Description of the Project

Describe the Project and the benefits and outcomes that it will deliver to the community. Please include a description of how the RDAF funding will be used (for example, construction of new facilities, refurbishments, or fit-outs) and the expected benefit to the community. *Maximum 600 characters.*

The project will deliver critical elements of coastal infrastructure required to help protect six low lying island communities in the Torres Strait from destructive coastal erosion and tidal flooding that pose an immediate and increasing threat to their security, viability and well being. RDAF funding will be directed towards undertaking two priority activities on the most critically vulnerable islands of Boigu and Sabai. These works will provide significantly improved immunity to these communities from storm surge, king tides and expected sea level rise due to climate change.

Brief Description of the Project

Please provide a brief overview description of the Project. This description may be used in media releases, launches and other promotion documents. *Maximum 300 characters.*

The project will help the most vulnerable Torres Strait Island communities in their battle against the impacts of King tides and climate change. Seawalls and other coastal management measures delivered through this program will provide considerable immunity to these otherwise vulnerable communities.

Description of the Project Output

Describe the Output(s) of the whole Project, by Stage where applicable. *Maximum 1400 characters.*

Saibai: Replace the existing wall with a new "Seabee" seawall structure to secure the coast

together with a wave return wall.This element of the design would act to reduce the vulnerability of wave ingress and inundation from the sea. Works will be staged giving lower priority to the intact sections. Boigu: Undertake maintenance of the seawalls together with reconstruction as necessary. Construction of a wave return wall along the entire length of the community. Iama Upgrade the seawall immediately to the north of the desalination plant. Poruma: Construct a seebee wall along the southern side of the western edge of the island. Warraber: Reconstruct the entire length of the unconsolidated rubble wall at the eastern end of the existing seawall and replace with seabee wall. Extend wall an additional 120 meters to mitigate erosion and flooding occurring further along this section of coast using a mixture of seabee and rocks recovered from old wall. Masig: Undertake beach re-nourishment on scouring coast next to barge ramp using accreting sand deposited on the upper beach on the other side of the ramp. Estimated volume to be relocated is 1500m3 Reinforce dunes near cemetery to improve flood immunity and undertake dune stabilisation using appropriate local vegetation.

Please provide the following dates

Estimated or actual start date of the **Project** that RDAF funding will be used for.
01 Sep 2012

Estimated or actual finish date of the **Project**.
30 Jun 2015

Description of the Activity

NOTE: If you have nominated that RDAF funding is for a Project (i.e. the Project and the Activity are the same thing), please do not answer questions relating to the Activity.

Please provide a description of the Activity and its purpose. *Maximum 600 characters.*

Brief Summary Description of the Activity

Please provide a brief overview description of the Activity, to be used in media releases, launches and other promotion documents. *Maximum 300 characters.*

Description of the Activity output

Describe how the Activity will contribute to the output of the whole Project. The output of your Activity is the product or products you will deliver from the component of the Project for which you are seeking Australian Government funding. *Maximum 1500 characters*

Please provide the following dates.

NOTE: Funds will not extend beyond the 2014-15 Financial Year.

Estimated or actual start date of the **Activity** that RDAF funding will be used for.
Estimated or actual finish date of the **Activity**.

Which subcategory best describes the Project? Please select one of the following only.

Which of the following areas does the Project best fall within? More than one option may be selected.

- (Un-Confirmed)Agriculture, Forestry or Fisheries
- (Un-Confirmed)Arts or Sport
- (Un-Confirmed)Broadband or Communications
- (Confirmed)Climate Change or Energy Efficiency
- (Confirmed)Families, Housing, Community Services, or Indigenous Affairs
- (Un-Confirmed)Health or Ageing
- (Confirmed)Infrastructure or Transport

(Un-Confirmed)Innovation, Industry, Science or Research
- (Un-Confirmed)Resources, Energy or Tourism
- (Confirmed)Sustainability, Environment, Water, Population, Heritage or Communities

Which RDA committee included this Project in it's three prioritised Expressions of Interest?

Far North Queensland and Torres Strait

The objective of RDAF is to fund projects that support the infrastructure needs, economic and community growth of Australia's regions. Describe how your project will achieve this objective.

Maximum 1500 characters.

Of all regional communities across Australia, the low lying coastal communities of the Torres Strait are faced with a unique challenge in trying to respond to sea level rise without the benefit of being able to move further inland from the coast. Some of the islands facing this challenge are barely higher than current mean sea levels. Currently the communities of Boigu and Sabai are vibrant thriving communities located on some of the most strategically important outposts of Australia. Situated 3-4 km off the coast of Papua New Guinea, they represent the most northerly border of Australia and the only communities to sit close to the border of our nearest neighbours in PNG and Indonesia. As such these island play a key role in monitoring the movement of people, ilegal cross-border activities, pest species and diseases into Australia through the narrow Torres Strait region. Iama, Poruma, Masig and Warraber are similarly strategically important. Both State and Federal .Governments have invested hundreds of millions of dollars to provide critical infrastructure to these communities including roads, houses, health facilities, tertiary waste treatment plants, water capture and storage facilities, water desalination plants, telecommunications and power generation infrastructure and community facilities such as halls, churches, sporting facilities, schools and shops. Much of this infrastructure is relatively new. Failure to deliver this project places this investment at risk.

Project Location

Is the Project you are applying for located in a single location?

- No - please provide details of the primary Project location and additional project locations in the table below.

Location Name	Longitude	Latitude	Type	Address	RDA Region	LGA Area	Electorate
Boigu Island	009.16	142.12	One location of many	Boigu Island Boigu qld. 4875	Far North Queensland and Torres Strait	Torres Strait Island Regional Council	Leichhardt
Iama Island	009.54	142.46	One location of many	Iama Island Iama Island qld. 4875	Far North Queensland and Torres Strait	Torres Strait Island Regional Council	Leichhardt
Masig Island	009.45	143.24	One location of many	Masig Island Masig Island qld. 4875	Far North Queensland and Torres Strait	Torres Strait Island Regional Council	Leichhardt

Poruma Island	010.03	143.04	One location of many	Poruma Island Poruma Island qld. 4875	Far North Queensland and Torres Strait	Torres Strait Island Regional Council	Leichhardt
Primary Project Location	009.24	142.40	One location of many	Saibai Island Saibai qld. 4875	Far North Queensland and Torres Strait	Torres Strait Island Regional Council	Leichhardt
Warraber Island	010.31	142.22	One location of many	Warraber Island Warraber Island qld. 4874	Far North Queensland and Torres Strait	Torres Strait Island Regional Council	Leichhardt

For each location please attach a satellite image or map that shows the geographic location(s) of the Project.

Note: the Department will not accept hyperlinks to websites.

Project Location Name	Geographical Location Image
Primary Project Location	9409-300 SAIBAI IMAGE 2of4.pdf
Boigu Island	9409-100 BOIGU IMAGE 2of2.pdf
Iama Island	9409-400 IAMA IMAGE 2of3.pdf
Masig Island	Masig Island.pdf
Poruma Island	Poruma Island.pdf
Warraber Island	9964-1200 WARRABER - SUE IMAGE.pdf

Is your Project located in a capital city?

- No

Please upload written confirmation of the broader benefits of the Project from the relevant non-capital city RDA committee or state/territory government.

Confirmation of Broader Benefits:

Project Boundaries

Will your Project benefit other RDA or local government areas?

NOTE: If your Project is located in a capital city, your answer must be 'yes' to be eligible for RDAF funding.

- No

Project Impacting

Is this Project dependent on the completion of any other activities?

- (No)

Licences or Approvals

Does the Project require any licences or approvals before it can commence (for example, building or planning approvals, or an environmental impact study)?

Note: Projects must commence within six months of signing the Funding Agreement, and relevant licences and approvals must by received by Applicant within this time.

- Yes

If Yes, please provide details about any licences or approvals required before the Project can commence.

Licence or approval name	Licence or approval type	Licence or approval status	Issued Date	Valid Until
Approval Comments				
All Approvals	Other (please add details in comment field)	To Be Sought in Future	01 Jul 2012	
See Strategy in Project Management Plan				

Evidence of Licence / Approvals.

All Approvals: Approvals.pdf

Project Experience

Have you previously undertaken projects of a similar size or scale to the Project in this application?

- Yes - please provide details of your experience in the table below.

Note: Only include recent projects that you believe effectively demonstrate your capacity to deliver the current Project. Maxiumum of five projects.

Name of Project	Project Cost	Completion Date
Infrastructure Asset Sustainability Project	$20,000,000	30 Jun 2012
Project Brief:	The aim of this project is to undertake major refurbishment of existing desalination infrastructure within the Torres Strait. The Asset Sustainability Project seeks to identify, assess and schedule maintenance and replacement of aging infrastructure to ensure that the high level of service and improved health benefits afforded to the community is maintained. The identification of works and associated budgets assist TSIRC in programming the works and ensuring ongoing compliance with the required service standards.	
Experience Details:	Project delivery utilised a similar concept to that proposed for this project - refer Project Plan	

Masig Sewerage