

## **Indigenous Coordination Centre Families, Housing, Community Services and Indigenous Affairs**

Brewarrina Business Cooperative Ltd PO Box 232 BREWARRINA NSW 2839

Dear Sir/Madam

## **Important Reminder - Performance Information Report**

This Letter is to remind you that Performance Information Reports are due in this office on the date shown below.

Please use the Performance Indicators included in your Funding Offer and record the actual achievements against each of them. It is also important that you include an overview about each Activity's performance and progress or any difficulties you may have experienced carrying out the Activity.

The Terms and Conditions relating to your Funding Offer require you to provide Performance Information Reports appropriate to your activity. The Terms and Conditions for Funding Agreements provided with the Funding Offer describe what you must include in your Performance Information Reports.

The following Performance Information Reports are due:

Activity Name	Activity Number	Funding Year	Due Date
Weilmoringle Swimming Pool	59161	2006/07	11/08/2010

If you have any questions or if you are unable to lodge your reports on time, please ring me as soon as possible in this office.

Yours faithfully s 22 - irrelevant information

Simonne GOOLAGONG Team Leader 26 July 2010



## **Indigenous Coordination Centre Families, Housing, Community Services and Indigenous Affairs**

Brewarrina Business Cooperative Ltd PO Box 232 BREWARRINA NSW 2839

Dear Sir/Madam

## **Important Reminder - Financial Statements**

This Letter is to remind you that Periodic Financial Statements are due in this office on the date shown below.

The Terms and Conditions relating to your funding require you to provide financial information for each of the approved Activities. The Terms and Conditions for Funding Agreements Booklet, provided with the funding offer, describe what you must include in your financial statements.

Please ensure that the statements are also prepared for any funds remaining from Activities or activities funded in previous years.

Statements for the following Activities are now due:

Activity Name	<b>Activity Number</b>	<b>Funding Year</b>	Due Date
Weilmoringle Swimming Pool	59161	2006/07	11/08/2010

If you have any questions or if you are unable to lodge your statements on time, please ring me as soon as possible in this office.

Yours faithfully s 22 - irrelevant information

Simonne GOOLAGONG Team Leader 26 July 2010