

Indigenous Coordination Centre - Bourke Office

Standard Funding Agreement

Brewarrina Business Cooperative Ltd PO Box 232 BREWARRINA NSW 2839

Dear Sir/Madam,



I am pleased to advise you that the following funding has been approved for your organisation to undertake the following Activity(ies) under the following Programs.

| Activity Name | Program Name | Amount of Funding * |
|--------------------------|------------------------------|------------------------|
| Family and Community Ser | vices and Indigenous Affairs | |
| Murdi Paaki Strong Wome | n's Project Indigenous Women | \$25,529.00 |

^{*} Exclusive of GST(if applicable)

Please note if this funding relates to a Shared Responsibility Agreement (SRA) it may be linked to funding priorities under the SRA. Future SRAs may also be linked to this Agreement and the relevant activities realigned accordingly. More information on SRAs is available from this office.

Where funding is provided by a number of Australian Government Agencies under this Funding Agreement, then a separate schedule will be provided for each Agency/Activity. Each Schedule in conjunction with the Standard Funding Agreement Terms and Conditions and any Supplementary Conditions (Annexure A) constitutes an agreement with the Commonwealth in its own right.

This Letter, Schedule(s), Supplementary Conditions and the attached booklet entitled "Terms and Conditions - Standard Funding Agreement: For Agreements entered into from 1 July 2009" form an entire Funding Agreement relating to the funding and it can only be varied by written agreement between you and us.

This offer of funding does not imply any commitment to further funding and is subject to execution of the Funding Agreement and your compliance with it.

You are provided with two originals of each Schedule both of which must be signed. The signature block is at the end of each Schedule.

Once you have signed the Schedule(s), then return them to us at the address shown in the footer of this letter within **30 Business Days** of the date of this letter otherwise this offer will lapse. We may notify you in writing beforehand that we agree to extend the time in which you are to respond.

When we receive the signed Schedule(s), we will sign and date them and return each Schedule to you for your organisation's records.

The Funding Agreement will commence only when we sign and date the Schedule(s).

Brewarrina Business Cooperative Ltd

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If you believe that you will have difficulties complying with any part of the Funding Agreement, then you will need to resolve these before signing this Funding Agreement. If you are uncertain about any aspects of this Funding Agreement you should seek independent legal advice before execution.

Yours sincerely s 22 - irrelevant information

Leonard Hill Deputy ICC Manager 17 July 2009

Schedule 1

Item A OUR PROGRAM INFORMATION

A.1 Program Name:

Indigenous Women

A.2 Program Objectives:

Reduce Indigenous disadvantage through enhancing Indigenous women's leadership, representation, safety, wellbeing and economic status.

Item B YOUR ACTIVITY INFORMATION (see also Clause 2 of the Terms & Conditions)

- B.1 Organisation Name: Brewarrina Business Cooperative Ltd
- **B.2 ABN:** 15 137 258 917
- B.3 Activity Name: Murdi Paaki Strong Women's Project

B.4 Activity Details:

The Murdi Paaki Strong Women's Project is an initiative that has arisen out of priorities identified by the 16 Community Working Parties and included in the Murdi Paaki Regional Assemblies Regional Action Plan.

This project is designed to develop strong leadership amongst Aboriginal women, in order that they are effectively able to deal with the issues that arise around families in their community eg. domestic violence, parenting etc.

The project is both a State and Federal Government initiative to develop capacity, governance and leadership in Aboriginal wormen.

All 16 communities in the Murdi Paaki region are participating in this project and each community is developing its own project lead by local women and empowered by a project officer specifically employed to assist each women's group.

Each project will develop the capacity and governance capabilities of each group as will the regional yarn-ups developed to provide training and healing to those who attend.

B.5 Activity Period

Start Date: Start date of this Activity is 01/07/2009

End Date: 30/06/2010

B.6 Activity Performance Indicators:

The performance indicators are listed in Annexure B.

Item C FUNDING AND PAYMENT (see also Clause 6 of the Terms & Conditions)

C.1 Amount Payable:

\$25,529.00

GST Component (if applicable):

\$2,552.90

Total:

\$28,081.90

C.2 Your Account Details You must notify us in writing of any changes to these account details s47G - business

Institution:

Branch:

BSB Number:

Account Name:

Account Number:

Item D BUDGET (refer to Annexure C)

If a Budget has been specified in Annexure C then you must only spend the Funds in accordance with this Budget.

You may spend any Funds in the operational budget at your discretion to achieve the Activity outcome. Expenditure within other major items/areas of expense may be varied by up to 10% within the overall Budget.

Item E REPORTS (see also Clause 5 of the Terms & Conditions)

Note Your reports must contain all the information specified below; All reports must be in English and in a form acceptable to us; and All reports must be provided within the timelines set out in Item F.

E.1 Performance Reports:

You must provide a performance report which includes achievement against deliverables described in B4 and performance indicators listed in Annexure B.

E.2 Activity Work Plan:

Not Applicable -

E.3 Annual Reports:

Not Applicable

E.4 Financial Reports:

E.4.1 Financial Report:

You must provide to us, at the times specified in Item F of the Schedule, a financial report that identifies income and expenses of the Activity in the financial year to date.

E.4.2 Acquittance Documentation

Provide an acquittal report at the times specified in Item F and in accordance with Clause 10 of the 'Terms and Conditions - Standard Funding Agreement: For Agreements entered into from 1 July 2009'.

E.5 Other Reports:

Not Applicable

Item F MILESTONES / REPORTING REQUIREMENTS

| Report Type & Information | Period Ending | Due Date |
|-------------------------------------|---------------|------------|
| Performance Report | 30/09/2009 | 11/11/2009 |
| Financial Report | 31/12/2009 | 11/02/2010 |
| Performance Report | 31/12/2009 | 11/02/2010 |
| Performance Report | 31/03/2010 | 11/05/2010 |
| Financial Report | 30/06/2010 | 11/08/2010 |
| Performance Report | 30/06/2010 | 11/08/2010 |
| Acquittance Documentation (Audited) | 30/06/2010 | 30/09/2010 |

Item G INSURANCE REQUIREMENTS (see also Clause 21 of the Terms & Conditions)

None Specified

Item H ASSETS (see also Clause 13 of the Terms & Conditions)

It is your decision to determine what assets you need to acquire in order to meet the Activity deliverables of the Funding Agreement. Where a Budget is specified, Assets are to be acquired as specified within the agreed Budget.

Item I SUBCONTRACTORS (see also Clause 28 of the Terms & Conditions)

None Specified

Item J SPECIFIED PERSONNEL (see also Clause 29 of the Terms & Conditions)

None Specified

Item K CONFIDENTIAL INFORMATION (see also Clause 17 of the Terms & Conditions)

None Specified

Item L NOTICES (see also Clause 38 of the Terms & Conditions)

Our contact details and address for notices

Rebecca Suckling

Community Engagement Officer

Address: PO Box 1083, DUBBO, NSW 2830

Email: rebecca.suckling@icc.gov.au

Phone: 02 6841 3113 Fax: 02 6841 3120

Your contact details and address for notices

Bill Palmer

Email: Bill.Palmer@brebc.com.au

Phone: 02 6839 1800 Fax: 02 6839 1855

ANNEXURE A

SUPPLEMENTARY CONDITIONS

NIL

ANNEXURE B

PERFORMANCE INDICATORS

| Performance Indicator | Planned Target | |
|---|-------------------------|--|
| Extent to which project milestones specified in funding agreement were achieved | 0 | |
| Extent to which the project achieved the intended contribution to enhancing Indigenous women's leadership & development | 0 | |
| Number of capacity building activties | 4 | |
| Number of Indigenous people participating in or directly assisted through funded activities | s47F - personal privacy | |

ANNEXURE C

Activity: Murdi Paaki Strong Women's Project

Approved Budget

As at: 17/07/2009

| INCOME | <u>2009/10</u> | <u>Total</u> |
|------------------------------|----------------|--------------|
| Operational | \$25,529.00 | \$25,529.00 |
| Other Income | \$0.00 | · · · |
| s22 - irrelevant information | | |

EXPENDITURE

Operational s47F - personal privacy

| Motor Vehicles | | ψ01 jm 1 0 1 0 0 |
|--|---|---|
| Fuel&Oil Vehicle Lease Insurance Services | \$3,500.00 \$13,200.00 \$600.00 | \$3,500.00 \$13,200.00 \$600.00 |
| Audit Fees Insurance-Public Liability Meeting/Seminars Telephone/Fax Management Fee Supplies | \$1,000.00 \$1,000.00 \$12,000.00 \$1,500.00 \$1,500.00 | \$1,000.00 \$1,000.00 \$12,000.00 \$1,500.00 \$1,500.00 |
| Office Supplies Travel | \$1,500.00 | \$1,500.00 |
| Travel Allowances | \$11,077.00 | \$11,077.00 |

Executed by the Parties as a Deed

Signed, sealed and delivered for and on behalf of the Commonwealth of Australia by the relevant Departmental Delegate, represented and acting through Department of Families, Housing, Community Services and Indigenous Affairs ABN 36 342 015 855 in the presence of:

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(Signature of Departmental Representative)

(Name of Departmental Representative)

(Signature of Witness)

Name of Witness in full)

Signed, sealed and delivered by Brewarrina Business Cooperative Ltd

ABN 15 137/258-947 by affixing its common seal in accordance with its rules in the presence of: s22 - irrelevant information

(Signature of Public Officer)

(Name of Public Officer)

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(Data)

(Signature of committee member/secretary)

(Name of GCC Constitution of GCC Constitution

(Name of committee(member/secretary)