

## Changes to the Supported Accommodation Innovation Fund (SAIF) Program Guidelines (Part C)

**Please note:** This paper should be read in conjunction with the final Program Guidelines (Part C) and the Supported Accommodation Innovation Fund Application Form (the Application Form) and other related documentation which is available from the FaHCSIA website [www.fahcsia.gov.au](http://www.fahcsia.gov.au).

The content of the Program Guidelines (Part C) has been revised and amended to reflect feedback from stakeholders received during the exposure draft period. To accommodate these revisions, the format of Part C has also changed. Formatting changes include deletion of some existing sections and insertion of new sections. Therefore some numbered sections in the final version may be different to the exposure draft version of Part C.

The following table provides a summary of the key content changes to the Program Guidelines (Part C) and includes information about the impact of these changes for applicants. **NB.** The references to section numbers in the first column of the table correspond to those in the new and final version of Part C.

Section in Final Program Guidelines (Part C)	Change	Reason for change	Impact /guidance for applicants
2.1	The SAIF aims and objectives have been revised.	In response to stakeholder feedback the aims have been revised to be more measurable and attainable.	Applicants should review the aims and objectives and related information in section 2.1.
2.1 Para 4	This section has been updated to indicate alignment of SAIF with the National Disability Strategy (NDS) vision and various policy directions.	In response to stakeholder feedback and to improve clarity around the wider policy context for SAIF.	The National Disability Strategy outlines a shared vision, and sets out a ten year national plan for improving the lives of people with disability, their families and carers living in Australia. Applicants are advised to browse the relevant sections of the NDS which will provide valuable information and context with respect to the delivery of SAIF.
2.3	A new section has been inserted entitled <i>Applicant eligibility</i> .	To improve clarity around project requirements.	Nil impact. Applicant eligibility criteria have not changed.
2.3 Para 3	Inserted revised wording for the role of ‘capital works provider’. The definition for a capital works provider can be	To improve clarity around project requirements.	Applicants should familiarise themselves with the definition of ‘capital works

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	found at section 6 of the Program Guidelines (Part C).		provider’.
2.4	A new section has been inserted entitled <i>Service delivery model</i> . This section includes information about the preference that housing and support services be separated.	To improve clarity around project requirements.	Nil impact. The information contained in this section was previously included under section 2.3 <i>Activity links and working with other agencies and services</i> .
2.5 Para 2	Inserted ‘ <i>Projects that provide a contribution toward capital costs, especially land contribution, will be viewed favourably.</i> ’	To improve clarity around the assessment process.	Contributions (e.g. cash, land, etc) toward project capital costs will be considered as part of the value for money assessment of projects.
2.5 Para 4	Inserted additional information about how different project types will be assessed.	To improve clarity around the assessment process.	Applicants must identify in the application form what type of project they plan to deliver. Projects that will create new places will be prioritised over projects that do not lead to a net increase in places.
2.6 Para 1	Inserted ‘ <i>Accommodation will be located where access to local community and health services, public transport and shops can be maximised.</i> ’	To improve clarity around the assessment process and project requirements.	Applicants are required to provide information in the application form about proximity of the planned project to services. Projects located in rural, regional and remote locations will not be disadvantaged in this assessment.
2.6 Para 2	Inserted ‘ <i>Projects must be ready for residents to occupy (or certificate of occupancy issued) by 30 June 2014. Projects that will be completed by 31 December 2013 will be viewed favourably.</i> ’	To improve clarity around the assessment process and project requirements.	Applicants should observe the mandatory delivery date and progress milestones and incorporate these dates into their project timeframes.
2.6 Para 3	Additional dot points have been added: <ul style="list-style-type: none"> <li>• <i>finishing (e.g. carpet, curtains, etc); and</i></li> <li>• <i>access consultant services</i></li> </ul>	In response to stakeholder feedback and to improve clarity around SAIF eligible activities.	Additional options have been added under eligible activities.

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2.6 Para 5	Inserted ' <i>Funding from SAIF cannot be used as a capital contribution on a dwelling that will seek a subsidy under the National Rental Affordability Scheme (NRAS).</i> '	To improve clarity of the rules of the initiative and ensure no double-up of Commonwealth funds.	This will impact applicants who planned to seek an NRAS subsidy for a capital works project funded under SAIF.
2.6 <i>Ongoing support funding and state/territory government endorsement</i>	<p>This subsection contains important information for applicants including the <u>mandatory</u> requirement to seek state/territory government endorsement for the entire project.</p> <p>This subsection also contains information about seeking state/territory government funding for ongoing support costs.</p> <p>A standard form for applicants to seek state/territory endorsement is now included at Appendix 1. State and territory government contact details can be found in the fact sheet that accompanies the Program Guidelines (Part C).</p>	To improve clarity around project requirements.	<p>Applicants must seek state/territory government endorsement for their project (i.e. both the housing and support service models).</p> <p>Applicants are encouraged to speak with the relevant state/territory government as early in the application phase as possible.</p> <p>Applicants must submit a signed copy of the form at Appendix 1 of the Program Guidelines (Part C) with their proposal.</p>
2.7	Section 2.7 has been revised to provide further clarification around the roles and responsibilities of the capital works provider with respect to working with consortium partners and stakeholders.	To improve clarity around the role and responsibilities of the capital works provider.	Applicants should review section 2.7 and the responsibilities of the capital works provider. A definition of 'capital works provider' can be found at section 6 of the Program Guidelines (Part C).
2.8	<p>The following dot points have been added to the list of relevant legislation, etc:</p> <ul style="list-style-type: none"> <li>• Minimum environmental standards</li> <li>• Local planning regulations</li> <li>• National Building Code and Implementation Guidelines</li> <li>• Compliance with the Australian Government Building</li> </ul>	To improve clarity around project requirements.	<p>Applicants should review the additions under relevant legislation, etc in section 2.8 to determine if/how they apply to their project.</p> <p>All applicants should review the <i>minimum environmental standards</i> (Appendix 2B). Applicants are required to demonstrate</p>

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	<p>and Construction OHS Accreditation Scheme.</p> <p>Additional information about the above requirements has been added at Appendix 2 of the Program Guidelines (Part C).</p>		<p>compliance against the minimum standards in the Application Form.</p>
2.8 Para 2	<p>Inserted <i>'It is the responsibility of the capital works provider to ensure that all requirements are met.'</i></p>	<p>To improve clarity around the responsibilities of the capital works provider.</p>	<p>All organisations involved in the delivery of SAIF must comply with all relevant legislation, etc. It is the responsibility of the capital works provider to ensure that all requirements are met.</p>
2.9	<p>New information has been inserted under this section to inform applicants about ongoing reporting requirements and revised Activity performance indicators.</p> <p>A reporting framework is now included at Appendix 3 of the Program Guidelines (Part C).</p>	<p>To improve clarity around ongoing reporting requirements to be undertaken by the capital works provider.</p> <p>The Activity performance indicators have been revised to better align with the aims and objectives of SAIF.</p>	<p>Applicants should peruse the reporting requirements included at 2.9 and Appendix 3. Full details of performance indicators and reporting requirements will be provided in each capital works provider's funding agreement.</p>
3.2 <i>Selection Criteria</i>	<p>The selection criteria have been revised. Selection criteria are now separated into technical criteria and value for money criteria. The technical selection criteria are included at Section 3.2.</p>	<p>The selection criteria have been expanded and now include more detail about what is required of applicants to demonstrate that their project will satisfy the aims of SAIF.</p>	<p>Applicants are advised to review the technical selection criteria in detail.</p> <p>The final selection criteria are included in the Excel and Word parts of the Application Form.</p>
3.3 Para 3	<p>Includes a list of additional documentation that can be submitted with the application.</p>	<p>Increase clarity around the application process.</p>	<p>Applicants should review the list of acceptable additional documentation.</p>

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3.4 <i>Maximum number of applications</i>	This subsection now includes rules to ensure that funding will be allocated to a range of different providers and not concentrated amongst particular providers.	To ensure funding is dispersed across a wider a range of service providers, and to reduce concentration of funding amongst a small pool of service providers. To increase the likelihood that different types of accommodation will be funded.	Applicants should review these rules and understand how they may impact on applicants submitting multiple proposals.
3.5	This section includes the rules for making changes to a proposal once it has been submitted.	To allow applicants an opportunity to make changes or submit additional documentation prior to the closing date.	Applicants who wish to make a change after they have submitted their proposal should review these rules.
3.6	Questions and answers during the application period will now be addressed via an online forum to be hosted at <a href="http://saif.govspace.gov.au">http://saif.govspace.gov.au</a> .	To provide an interactive, accessible and user friendly platform where applicants and stakeholders can find the latest information about SAIF and where they can comment on and ask questions about SAIF.	More information about the online forum is available on the FaHCSIA website.
3.8	The closing date for applications has been extended to the 20 January 2012 at 2:00pm AEST (Queensland time).  FaHCSIA will not accept changes after the closing date.	In response to stakeholder feedback that applicants would benefit from a longer application period.	The closing date for applications has been extended.
4.1	Inserted a list of the mandatory conditions applicable to SAIF.	To improve clarity around the assessment process and project	Applicants should be aware that if they, or their project, fail to meet any one of the

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		requirements.	mandatory conditions listed at section 4.1 the project will be excluded from the assessment process.
6	<p>The following definitions have been added or revised:</p> <ul style="list-style-type: none"> <li>• Capital works provider;</li> <li>• Community living (new);</li> <li>• Innovation under SAIF;</li> <li>• Institutional models (new); and</li> <li>• Value for money.</li> </ul>	In response to stakeholder feedback.	Applicants are encouraged to review the definitions outlined in section 6 of the Program Guidelines (Part C).
7	<p>Appendices have been added which includes important information and processes for applicants around:</p> <ul style="list-style-type: none"> <li>• Seeking state/territory government endorsement;</li> <li>• Specialist requirements; and</li> <li>• Reporting framework.</li> </ul>	To improve clarity around the assessment process and project requirements.	Applicants should review the appendices at section 7 of the Program Guidelines (Part C).