**[Example of Non-Audited Statement]**

**Grant Funding Income & Expenditure Statement**

<Organisation Name>

For: <Reporting Period or Financial Year>

Name of Activity: <Enter Activity Name>

Activity ID:<Enter Activity ID>

| **Income:** |  |
| --- | --- |
| Grant Funding: | $26,810.00 |
| Rolled over funds from <2021-22> | $5,000.00 |
| **Gross Profit:** | **$31,810.00** |
|  |  |
| **Operational Expenses:** |  |
| Staff Salaries | $25,000.00 |
| Computer equipment | $2,500.00 |
| Travel | $1,810.00 |
| Electronic equipment | $1,000.00 |
| Training | $500.00 |
| **Total Operational Expenses** | $30,810.00 |
| **Unexpended Funds** | $1,000.00 |

I certify that Grant funding has been spent for the purpose specified in the Agreement.

<Signature of authorised officer>

<Name of authorised officer>

<Position *e.g. Chief Executive Officer>*

<Date>

[Note: This declaration must be certified on behalf of the Funding Recipient by the

Organisation’s board; chief executive officer; or an officer with authority to do so.]