



## Financial Declaration

**This form may be lodged by email or mailed to your Grant Agreement Manager listed as DSS's contact officer for notices in your Grant Agreement. If lodging by email please send a scanned copy of the signed form.**

Please complete the following form with details of the schedule ID, name of the activity, financial year funding amount (GST Exclusive) and indicate any amount which has not been spent on the activity in accordance with the grant agreement.

### Social and Community Services (SACS funding)

Additionally please indicate if your organisation receives SACS funding. Please also indicate if your organisation has not spent the full amount of the SACS funding below. Please note a separate SACS declaration is not required if this form is completed.

Organisation Name

Financial Year

Schedule ID (as noted on Grant Agreement)	Activity ID (if known)	Activity Name	Funds carried over from previous financial year (Please enter GST Exclusive \$ amount or nil)	Funding Amount Please enter the amount of funding (excluding GST and SACS) received in this financial year	Amount of Unspent and Uncommitted Funding from this financial year (Please enter GST Exclusive \$ amount or nil)	SACS funding received (Please enter GST Exclusive \$ amount or nil)	Unspent SACS funding (Please enter GST Exclusive \$ amount or nil)

If more rows are required for this declaration, please add additional rows.

**Social and Community Services (SACS) funding**

By indicating above that you have received SACS funding and by signing this declaration, you are confirming that your organisation:

- have a legal obligation to pay increased wages because of the implementation of Fair Work Australia's Equal Remuneration Order (ERO);
- used the total of the SACS funding to meet the costs associated with the implementation of the ERO; and
- has declared all unspent funds.

**This declaration must be certified on behalf of the grant recipient by one of the following: the organisation's board; the chief executive officer; or an officer with authority to do so.**

In completing this declaration I acknowledge that giving false or misleading information to the Department is a serious offence under section 137.1 of the *Criminal Code Act 1995* (Cth).

**I certify that the financial year grant funding amounts shown in this declaration have been spent on the activities in accordance with the grant agreement. Any funding which is unspent and uncommitted is stated above.**

Name of person making the Declaration	
Signature of person making the Declaration	
Position in organisation	
Date of Declaration	
Witnessed by	
Signature of Witness	