

Examination of Periodic Financial Statements

Client: Brewarrina Business Cooperative Ltd
Activity: Murdi Paaki Strong Women's Project

Sub. Nbr: 2023988
Act. Nbr.: 64087

Funds Controller: None
Budget Guidelines: Not Assessed
Risk Rating: Not Yet Assessed

PFS Frequency: Half Yearly
Section 20 Notice: None

Objectives: The Murdi Paaki Strong Women's Project is an initiative that has arisen out of priorities identified by the 16 Community Working Parties and included in the Murdi Paaki Regional Assemblies Regional Action Plan.

This project is designed to develop strong leadership amongst Aboriginal women, in order that they are effectively able to deal with the issues that arise around families in their community eg. domestic violence, parenting etc.

The project is both a State and Federal Government initiative to develop capacity, governance and leadership in Aboriginal women.

All 16 communities in the Murdi Paaki region are participating in this project and each community is developing its own project lead by local women and empowered by a project officer specifically employed to assist each women's group.

Each project will develop the capacity and governance capabilities of each group as will the regional yarn-ups developed to provide training and healing to those who attend.

Monitoring Note:

Released to Date - Capital: \$0.00 Operational: \$77,124.00 CDEP: \$0.00

Accounting method used by grantee: CASH/ACCRUAL

	YES	NO	N/A	File/Folio
Certification as per T&C provided	✓			
Financial Statement Documentation as per T&C	✓			
Correct Budgeting Requirements as per T&C	✓			
Grant releases recorded correctly	✓			
Activity-generated income recorded			✓	
All expenditure for approved objectives	✓			
Carry-overs from previous years addressed	✓		✓	
Arithmetically accurate	✓			
Income/Expenditure trend satisfactory	✓			
Reasonable amount of Debtors and Creditors	✓			

For Period Ending 30/06/2010

Activity's Funds Position as at 30/06/2010 (Attach all your working papers)

Capital \$ _____ Operational \$ 0 CDEP \$ _____

Breaches entered in GMS: General T&C YES NO N/A
 Program-specific T&C YES NO N/A
 Supplementary Condition T&C YES NO N/A

Follow-up required? YES NO

Comments: (Detail your observations, findings and recommendations.)
 s22 - irrelevant information

Recommended as Satisfactory ~~Unsatisfactory~~ YES NO

Simonne Goolagong Senior Engagement
 Name Position officer

28/09/10
 Date

Supervisor's Instructions

Financial Statement Accepted as Satisfactory YES ~~NO~~

Follow-up action required YES ~~NO~~

Action Officer:

Date to complete follow-up 1/1

Referral to manager required YES ~~NO~~

Leonard Miu Deputy Ice Mgr
 Name Position

28/9/10
 Date

Manager's Instructions

No further action required YES/NO

Follow-up action required YES/NO

Action Officer:

Date to complete follow-up 1/1

 Name Position Date

Certificate of Funds Usage

*Certificate of compliance of this Periodic Financial Statement to the
Terms & Conditions of the Program Funding Agreement 07/08*

Provider: Family and Community Services and Indigenous Affairs

Reporting Period: 1/04/2010 to 30/06/2010

Funded Activity: Murdi Paaki Strong Womens Project 09-10

Please attach, where applicable:

(f) Financial information (prepared by a Qualified Accountant, who must be a person acceptable to Us unless otherwise agreed by us) including:

- (xxi) an income statement that identifies all line items of income and expenses provided in the financial year to date, including Project Income;
- (xxii) (ii) a schedule of the assets acquired during the Financial year compared with the budget;
- (xxiii) a list of all your debtors, creditors and all accruals and pre-payments; and
- (xxiv) any relevant supporting documentation.

(b) a copy of the Bank Statement of your account referred to in paragraph 5.6(a) covering the date of the of the financial reporting period to which it relates.

(c) a statement on how much you need to meet your current liabilities under legal commitments entered into by You under this Agreement.

(d) copies of decisions and orders of any court or tribunal made against You or involving You if any.

Bookkeepers Certificate

I hereby certify that the attached financial statements are correct and identify all receipts, payments, debtors and creditors, accrued payables and receivables and provide an accurate record of utilisation of activity funds.

s 22 - irrelevant information

14 September 2010

.....
date

Cutcher & Neale
Accountant/Bookkeeper

Chairperson Certificate

I hereby certify, in accordance with condition 8.1 of the General Terms & Conditions for Funding Agreements Relating to Indigenous Programs / Terms and Conditions for Funding Agreements with State/Territory/Local Government Agencies relating to Indigenous Programs that:

- a) all Funding received was spent for the purpose of the Activity and in accordance with this Agreement and that You have complied with this Agreement;
- b) salaries and allowances paid to persons involved in the Activity are in accordance with any applicable award or agreement in force under any relevant law on industrial or workplace relations;
- c) unless the Project Period has expired or the Agreement has been terminated, the unspent portion of the Funds (if any) are available for use within the next Reporting period;
- d) the financial information is presented in accordance with Our financial Reporting requirements;
- e) where an Asset has been acquired with the Funds, that paragraphs 6.6 (d) and (g) have been complied with in respect to the Asset; and
- f) *we are able to pay all our debts as and when they fall due and have sufficient resources to discharge all our debts at the end of the current Financial Year.

(State/Territory/Local Government Agencies should strike out paragraph (f) above)

s 22 - irrelevant information

.....
Chairperson/Chief Executive Officer
Chief Financial Officer/Authorised Person

22.9.10
date: .../.../...

Brewarrina Business Cooperative Ltd

Strong Womens Project - FaHCSIA 09-10

Quarterly Financial Statement

1/04/2010 - 30/06/2010

	Budget 2009/2010	Activity 1.04.2010 - 30.06.2010	Year to Date 1.07.2009 - 30.06.2010
<u>INCOME</u>			
Operational	-	-	25,529.00
GST	-	-	-
Unexpended funds (opening balance)	-	-	-
Interest	-	-	-
INCOME TOTAL	-	-	25,529.00

EXPENDITURE**Operational**

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Motor Vehicles

Fuel and oil	-	-	158.12
Vehicle Lease	-	-	922.65
Insurance	-	-	42.66

Services

Consultant Fees	-	130.00	5,867.77
Audit Fees	-	-	-
Administration charges	-	-	-
Equipment Hire	-	-	139.14
Meetings/Seminars	-	-	935.80
Office Supplies & Post	-	-	4.59
Insurance - Public Liab	-	-	-
Telephone/Fax	-	807.36	1,584.39
Repairs and Maintenance	-	-	53.05
Training	-	-	83.60
Management fee	-	2,553.00	2,553.00

Supplies

Plant & Equipment	-	-	50.67
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Travel

Travel Allowances	-	411.10	3,101.31
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s22 - irrelevant information

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Reporting Period: 1/04/2010 to 30/06/2010

Funded Activity: Murdi Paaki Strong Womens Project 08-09

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 - (xxv) an income statement that identifies all line items of income and expenses provided in the financial year to date, including Project Income;
 - (xxvi) (ii) a schedule of the assets acquired during the Financial year compared with the budget;
 - (xxvii) a list of all your debtors, creditors and all accruals and pre-payments; and
 - (xxviii) any relevant supporting documentation.
- (b) a copy of the Bank Statement of your account referred to in paragraph 5.6(a) covering the date of the of the financial reporting period to which it relates.
- (c) a statement on how much you need to meet your current liabilities under legal commitments entered into by You under this Agreement.
- (d) copies of decisions and orders of any court or tribunal made against You or involving You if any.

Bookkeepers Certificate

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14 September 2010

.....
date

Accountant/Bookkeeper

Andrew J. Neale

Chairperson Certificate

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^a (State/Territory/Local Government Agencies should strike out paragraph (f) above)

s 22 - irrelevant information

.....
Chairperson/Chief Executive Officer
Chief Financial Officer/Authorised Person

52.9/16
date: .../.../...

Brewarrina Business Cooperative Ltd

Murdi Paaki Strong Women's Project - FaHCSIA

Quarterly Financial Statement

1/04/2010 - 30/06/2010

	Note	Budget 2009/2010	Activity 1.04.10 - 30.06.10	Year to Date 1.07.09 - 30.06.10
<u>INCOME</u>				
Operational		-	-	-
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EXPENDITURE

Operational s22 - irrelevant information

Motor Vehicles			
Fuel and oil	3,500.00	354.90	942.71
Vehicle Lease	13,200.00	-	5,500.76
Insurance	600.00	-	254.34
Services			
Consultant Fees	-	-	34,208.23
Audit Fees	1,000.00	-	-
Administration charges	-	10,000.00	10,000.00
Equipment Hire	-	-	829.54
Meetings/Seminars	12,000.00	250.00	5,579.20
Office Supplies & Postage	-	-	27.37
Insurance - Public Liability	1,000.00	-	-
Telephone/Fax	1,500.00	506.39	4,632.60
Repairs and Maintenance	-	71.30	316.25
Training	-	-	498.40
Management fee	1,500.00	-	-
Supplies			
Plant & Equipment	1,500.00	-	302.06
Travel			
Travel Allowances	11,077.00	680.48	16,038.85

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