

[REDACTED]

From: [REDACTED]@oakton.com.au>
Sent: Monday, 30 January 2012 3:02 PM
To: [REDACTED]
Subject: RE: Urgent: FaHCSIA - Advice on financial matters related to Problem Gambling Reforms
~~[SEC=IN-CONFIDENCE]~~
Attachments: Proposal - FaHCSIA Mandatory pre-commitment reforms.docx

Hi [REDACTED]

Brief proposal is attached. [REDACTED] and myself are available to come out to FaHCSIA tomorrow morning at 8.30 once you have accepted the proposal.

Cheers

[REDACTED]

[REDACTED]

Oakton Consulting Technology

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[REDACTED]
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From: [REDACTED]@fahcsia.gov.au]
Sent: Monday, 30 January 2012 10:45 AM
To: [REDACTED]
Cc: [REDACTED]
Subject: FW: Urgent: FaHCSIA - Advice on financial matters related to Problem Gambling Reforms ~~[SEC=IN-CONFIDENCE]~~

Hi [REDACTED]

Attached is a draft official order. We would engage you under the department's panel arrangements.

Please let us know if you have any comments on the draft order and notify of specified personnel.

After receiving a quote, I will shortly let you know if it has been accepted.

We will be available to meet with you from 11 am tomorrow.

Regards,

[REDACTED]
Problem Gambling Taskforce
[REDACTED]

All redactions on this
page: s22 - irrelevant
information

From: [REDACTED]
Sent: Friday, 27 January 2012 2:41 PM
To: [REDACTED]@oakton.com.au
Cc: [REDACTED]@fahcsia.gov.au; [REDACTED]
Subject: FW: Urgent: FaHCSIA - Advice on financial matters related to Problem Gambling Reforms ~~[SEC=IN-CONFIDENCE]~~

Hi [REDACTED]

As discussed, I am working in FaHCSIA's Problem Gambling Taskforce with [REDACTED].

The department is seeking some advice on financial management strategy urgently (by COB Wednesday 1st February) pertaining to the establishment and implementation of the governments trial of poker machine pre commitment technology. A draft scope of works and details of the Commonwealth's offer to Clubs in the ACT is attached.

I would appreciate if you can back to me regarding your organisations availability to provide this advice as soon as possible given the timeframes.

I will call Monday morning to discuss and provide any further detail you may require.

Regards,

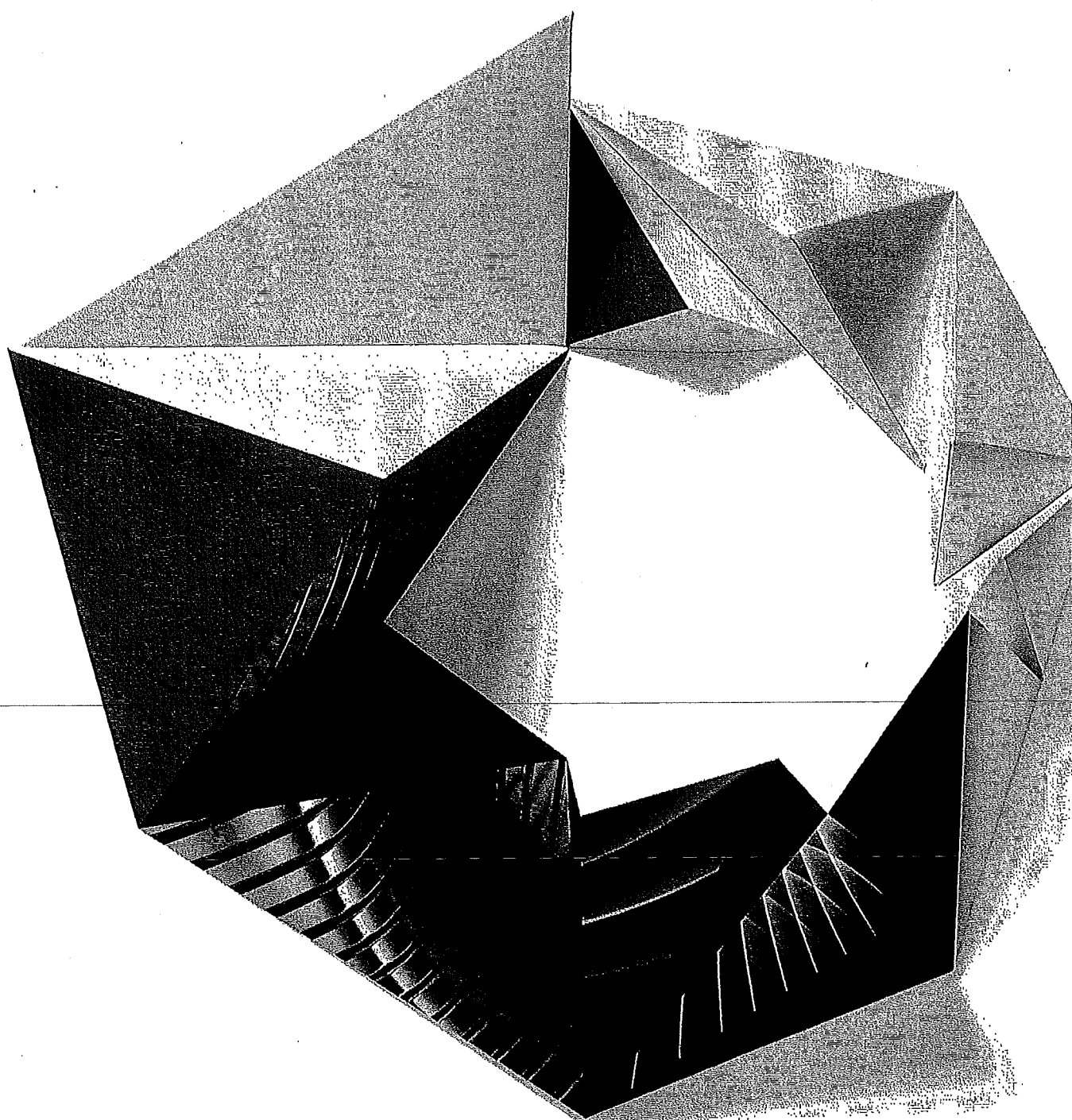
[REDACTED]

Problem Gambling Taskforce
[REDACTED]

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FaHCSIA

Advice on the process for funding clubs participating in the trial on poker machine pre-commitment technology



CONTENTS

1. RESPONSE.....	1
1.1 Background	1
1.2 Your Requirements	1
1.3 Proposed Team	1
1.4 Timing.....	22
1.5 Pricing.....	22
2. COMPANY DETAILS.....	33
ATTACHMENT A - METHODOLOGY – PROBITY SERVICES	<u>ERROR! BOOKMARK NOT DEFINED.</u> 4
ATTACHMENT B - RESUME	46

1. RESPONSE

1.1 Background

Oakton is pleased to submit this quote to the Department of Families, Housing, Community Services and Indigenous Affairs (FaHCSIA). Oakton is a leading Australian Business and Information Technology Services company.

Oakton has grown rapidly to become a national entity capable of servicing the needs of Australia's largest government and commercial organisations through our offices in Canberra, Sydney, Melbourne and Brisbane.

We specialise in the provision of assurance and risk management, financial management and IT consulting services to a broad range of Australian Government departments and agencies. We have established ourselves as one of the leading providers of these services in the public sector. Our client list covers most Australian Government departments, and demonstrates that we have a proven track record of consistently delivering results.

1.2 Your Requirements

You are seeking advice measures that can be implemented to ensure the integrity and transparency of funds provided to ACT clubs participating the trial of poker machine pre-commitment technology. This includes advice on:

- Contractual / agreement requirements
- Fee payment structure and types
- Reporting processes and requirements
- Monitoring and oversight
- Accounting methodologies

You require this advice in the form of a written report of 3-5 pages by COB 1 February 2012. We are proposing providing a draft written report to FaHCSIA by COB 1 February 2011 with finalisation occurring once feedback is provided by FaHCSIA staff.

We will provide this advice and ensure that it is consistent with the Commonwealth Grant Guidelines.

1.3 Proposed Team

We are proposing two highly qualified consultants with significant government experience.

Both have experience providing advice on funding arrangements with non-Government entities.

CVs are attached [redacted] are located at page 47.

1.4 Timing

You require the draft advice to be provided by COB 1 February, with the final advice to be provided by 2 February. We can confirm that we can meet this timeframe.

1.5 Pricing

We estimate up to four days effort for this work. As such, the estimate to undertake the work is \$6,742.65. The rates are based on the Deed of Standing Offer between FaHCSIA and Oakton.

s47G - business

Consultant	Hourly Rate (including GST)	Hours	Cost (including GST)
Total		30	\$6,742.65



Where the level of advice required is more than the estimate, we will notify FaHCSIA.

2. COMPANY DETAILS

Tenderer Name	Oakton Services Pty Ltd	
Registered Office	Level 8, 271 Collins Street, Melbourne VIC 3000	
Principal Place of Business	Head Office : Level 8, 271 Collins Street, Melbourne VIC 3000 ACT Office : 2/45 Wentworth Avenue Kingston ACT 2604	
Date and Place of Incorporation	Incorporated 3rd April 2002 in Victoria	
Trading and Business Names	Oakton	
Australian Business Number	ABN 31 100 103 268 ACN: 100 103 268	
Registered for GST?	Yes	

Contact Details	<div>██████████</div> <div>Partner</div> <div>██████████</div> <div>E: ██████████@oakton.com.au</div>	
	<div>s22 - irrelevant information</div>	

Attachment A - RESUMES

	55
	77

s22 - irrelevant information

Consulting Technology



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